



In attendance:
Debra Lee, Angela Durant, Linda Reid
<input checked="" type="checkbox"/> Yes Would you like a spot on the upcoming agenda? 2 agenda items: Conflict of interest discussion and direction to reach out to Eric Mitton, City of Medford City Attorney, to present about conflict of interest to the Board. Appointment of Bob Kaplan as the City of Ashland Alternate Board Member. <input type="checkbox"/> No

1) Call to Order

Meeting was called to order by at 2:00.

2) Annual Charter Review and Approval

Since Melissa was unable to attend the meeting, the workgroup decided to move this item to March.

3) Discussion and Review of the new housing pipeline workgroup

There was some discussion about whether the new housing pipeline workgroup needs to have a board member for a chair, it was suggested that the governance workgroup needs to review the charter.

4) Workgroup member recruitment discussion

Reid met with Anna D’Amato about joining the Workgroup. D’Amato was interested; Reid will send the Governance Workgroup information to her.

5) Housing Cleaning Items.

- a) Board Member Binders-Ask Melissa if there the missing section still needs to be added.
- b) Conflict of Interest and Declaration form-this has not been completed, the Workgroup will ask to be put on an upcoming agenda and will get approval to reach out the City of Medford Attorney, Eric Mitton to conduct the conflict-of-interest training.

6) Adjournment: adjourned the meeting at 2:30.

Next Meeting: March 24, 2025, via Zoom