



Minutes by Angela Durant

<b>In Attendance:</b>
Ann Marie Alfrey, Jason Elzy, Carrie Borgen, Kimberlee Whitney, Alex Campbell, Angela Durant, Debra Crawford, Amanda Doemland, Sam Engel, Mary Ferrell, Debra Lee, Kim Overson, Tina Smith, Nate Sickler, Stacy Brubaker, Tina Kessell, Barbara Johnson, and Tina Stevens
<b>Legislative Liaison:</b>
N/A
<b>Staff:</b>
Melanie Doshier and Melissa Markos
<b>Guests:</b>
Bob Kaplan, Ashland Council; Dan Cano, Executive Director OHRA; Matthew Havniear, Director of JCLTRG; and Samantha Watson, Director of Community Health Partnerships Jackson Care Connect.
<b>Absent:</b>
Matt Rogers, Linda Reid, Delcia Dillard, and City of Medford Representative

- I. **Welcome & Call to Order** – Jason Elzy called the meeting to order at 2:02 PM.
- II. **Roll Call** – A quorum was reached, with 17 of 21 members present.
- III. **Consent Agenda** – February 5, 2025 Board minutes and the Manager’s Report were approved as submitted.
- IV. **Public Comments** – none.
  - **Discussion:** Chair Elzy opened the floor to Tina Stevens to consider a proposal for Dan Cano, Executive Director of OHRA to replace her seat on the board, which was approved.
- V. **Jackson Care Connect Spring Conference** – Samantha Watson provided highlights:
  - The conference will be held on April 24-25, 2025, at the Bingham Knoll campus in Jacksonville. It is free for attendees and has a capacity of 250 participants. Registration will open soon.
  - The theme is "Building Healthier Communities Together," focusing on local efforts that address community health improvement priorities and advance health equity.
  - Focus areas addressing social determinants of health, such as housing, education, and access to healthcare services.
  - The initiative encourages sharing local success stories and best practices to inspire community engagement and participation.
  - Sessions will address key CHIP priorities, including healthcare, behavioral health, housing, and community building, ensuring relevance to current community needs.
- VI. **Website Update** – Melissa Markos updated the group on the CoC’s website rebuild:
  - Project A is developing a website redesign to create a more user-friendly and informative platform.

- New features include a member portal, HMIS library, and resources for community members.
- Redesign is currently in the mock-up phase; revisions will be made based on the feedback received.
- The target completion date for the website is set for the next full membership meeting in June, with ongoing updates and revisions being made based on feedback.

VII. **March Update** – Carrie Borgen gave an update on the project:

- The project is currently in the fact-gathering phase, with ongoing meetings scheduled to re-group partners interested in the project.
- She highlighted the need to address resistance from some partners who initially expressed interest.
- Funding opportunities were discussed, including potential visits to successful navigation centers, such as Haven for Hope, to gather insights and best practices.
- Ongoing meetings with Rubicon are focused on finalizing the first section of the master plan. Justin, from Rubicon, has scheduled another in-person meeting for March 21 to regroup.
- Concerns have been raised about the commitment of some partners to the project, necessitating further discussions to ensure active participation.
- The March 21 meeting aims to address concerns raised during interviews conducted by Rubicon regarding the project's feasibility; participants are encouraged to respond to scheduling requests to ensure attendance and collaboration.
- Discussions are ongoing regarding the potential use of jail property for community services and navigation centers; key stakeholders, including county officials and community leaders, are involved in evaluating options and addressing concerns.
- The discussion concluded with an interest in allocating funds to visit Haven for Hope in San Antonio.

VIII. **CoC Budget**—Melissa led a discussion to review the FY 25 and 26 budgets:

- Total revenue for FY25 was approximately \$20.56 million, with significant funding from various grants, including HUD and state sources.
- Direct expenses totaled approximately \$19.65 million, encompassing staff salaries, contract services, and operational costs.
- The FY26 budget is projected to reflect a decrease in funding, with a focus on essential services, while anticipating potential changes in state funding.
- The budget includes a breakdown of indirect admin expenses at an 8.25% rate, with plans to transition to a de minimis rate of 15% in the upcoming fiscal year.
- The discussion highlighted the complexity of indirect cost allocation methods and their impact on budgeting, raising concerns about the adequacy of the current cost allocation plan and its alignment with federal guidelines.
- Participants emphasized the need for transparency and clarity in how indirect costs are calculated and reported to ensure accountability.
- Board members expressed concerns regarding the clarity of liability coverage for CoC activities and the potential risks involved with using a CoC vehicle.
- A discussion took place regarding the necessity of directors' and officers' (D&O) insurance to shield board members from potential legal repercussions associated with their roles. Insurance can cover

legal fees, settlements, and other costs associated with lawsuits alleging wrongful acts, such as mismanagement or breaches of fiduciary duty.

- Members expressed interest in further assessing risk exposure and considering the purchase of D&O insurance to ensure board members are adequately protected, especially in light of potential funding cuts and operational changes. ***Melissa will look further into insurance.***
- Members emphasized the importance of ensuring transparency in the relationship between the CoC and its fiscal sponsor, ACCESS, particularly regarding liability and operational responsibilities.

IX. **Community Capacity Funds** – Jason Elzy presented options for using community capacity funds, which were approved by the board to move forward with.

- Contract with a consultant to develop a **media campaign** that enhances community understanding of the CoC and its impact on homelessness while also highlighting services and humanizing individuals experiencing housing instability.
- **Purchase a vehicle** for the CoC to facilitate outreach and community engagement efforts, ensuring staff safety and operational efficiency. As CoC’s lead agency, ACCESS approved the purchase of a Subaru, valued at \$35,000, to be branded with the Jackson County CoC logo.
- Contract with a facilitator to **lead community conversations** addressing concerns regarding the strategic plan and the March initiative, thereby enhancing collaboration among stakeholders.
- Resource Mapping- ARGIS was marked for ongoing discussion.

X. **HUD Update** – Mary Ferrell led a discussion on the potential impacts of federal funding cuts:

- Concerns about the potential elimination of federal funding for various programs, including HUD programs such as CDBG and others, could significantly impact local services.
- The loss of HUD technical assistance has resulted in the immediate cessation of support for various programs, including coordinated entry and training sessions for CoC leads.
- There is a need for contingency planning among local agencies to address potential funding shortages and ensure ongoing support for individuals experiencing homelessness. This change affects the CoC's ability to effectively manage and implement housing and homelessness programs, potentially resulting in service delivery gaps.
- Maintaining collaboration fosters a unified approach to addressing homelessness, ensuring that all stakeholders work together towards common goals.
- Organizations are now required to seek alternative resources and support to fill the void left by the loss of HUD assistance, which may strain existing capacities and resources.
- Exploring local funding sources can provide alternative financial support to maintain essential programs and services.
- A strong network can advocate more effectively for funding and policy changes, demonstrating the collective impact of services provided to the community.

XI. **Adjourn** – meeting adjourned at 3:35 PM

<p><b><i>Next Executive Committee Meeting: Wednesday, March 19, 2025 @ 2:00 – 3:00 PM</i></b> <b><i>Next Board Meeting: April 2, 2025 @ 2:00 – 3:30 PM</i></b></p>
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