



Jackson County Continuum of Care
Coordinated Entry Workgroup Meeting
November 18, 2024

Minutes by Julie Hayes

In attendance:
<ul style="list-style-type: none">• Lisa Smith – OHRA• Colton Ort – OHRA• Debra Crawford -OHRA• Kasey Rolih – OHRA• Nancy Fadling – ODHS• Daphne Bramlett – Access• Megan Armstrong – Access• Julie Hayes – Access• Melissa Markos - Access• Debbie Boyd – Access• Sarah Cunningham - Access• Sara Font – OHRA• Katie Blomgren – OHRA• Erin Martin-Fournier – Community Works• Melanie Doshier – Access• Kim Overson – The Arc
<input type="checkbox"/> Yes
<input type="checkbox"/> No

Call to Order

The meeting was called to order by Daphne Bramlett.

Approval of Minutes.

- **Case Conferencing Check-in**
 - **The list of data points – List was sent out via email**
 - **If you have any suggestions on how to be adjusted are welcome**
 - **Update on flow of case conferencing**
 - **Beginning of meeting check-in on the previously referred cases to each agency to see who has been enrolled and any updates.**
 - **Last portion of meeting – See who is coming up to see if we can strategize to work on barriers to make lease ready.**
 - **How many open/available slots for each agency and total slots associated with the grant – This will determine how many will be enrolled during session**
 - **Last portion of meeting – See who is coming up to see if we can strategize to work on barriers to make lease ready.**
 - **Protocol how many contacts to reach out over how long before exit of Coordinated Entry**
 - **3x within the first 2 weeks of agency assigned – if unable to get ahold of contact Julie Hayes with Access to put out information to Outreach – Bulletin go out**
 - **Bulletin to Agency's with participants information to try and locate – More to come on Bulletin**
 - **Continue discussion of any remaining cases from the list of – 50 names for now – to update CES records and discuss barrier removal opportunities.**
 - **Emphasizes the need/importance of the CoC or CES targeted ROI to allow other service providers to join the sessions.**
 - **ROI still in works**

- **Confirmed Policy Updates/follow ups from last meeting 10/21/24**
 - **Adjust to No Wrong Door approach**
 - “Meaning anyone who does use HMIS, will add people to the coordinated entry list, and those that don’t, can give the contact information, address, and hours of operation of the providers who do.”
 - Melanie asked Community Works to rewrite the paragraph from policy manual about how Community Works can receive referrals
 - Melanie and Nancy suggest that we use the no wrong door approach but that we list the prioritized population targeted agencies.
 - Agencies that assess and add into CES would be added to CES website and the policy manual and/or Keep an active list of resource agencies available in a central location but do not try to add all ‘access points’ or resources to the policy since they can change – requiring a policy update each time. ?
 - It was agreed that agencies will keep an active updated list of resources on website and pamphlets
 - In the policy and procedure manual will read - the COC will maintain a list of active agencies and resources for assessments.
 - Agreed that we’ll remove the first two paragraphs under ACCESS Points.
 - Tina and Megan mentioned the HUD requirement about access points being well-advertised. Megan mentioned 211 is likely most wide advertisement of access points for RRH
 - More to come on 211 and how we would implement within Coordinated Entry
 - 2 Services – Resource Referrals and Assessments

Melissa Markos – Recap before next Case Conference – Agencies to be ready to provide follow up on the referrals that have been made from prior case conference.

Adjournment: adjourned the meeting at 3:30pm.

Next Meeting: 12/16/24 – Zoom