



**Jackson County Continuum of Care
 HMIS Users Workgroup Meeting
 Date: 11/25/2024
 Minutes by: Tanner South**

In Attendance
Debbie Boyd, Cindy Dyer, Barbara Johnson, Jazmine Repman, Tanner South, Sarah Cunningham, Jenny Hannen, Amy Stonehill, George Jarvis
Absent
Carolyn Anderson, Megan Armstrong, Theresa Bilodeau, Stephanie Cortes, Lisa Denison, Brandi Ferreira, Melissa Frazier, Brian Graunke, Zoe La Terreur, Abby Lewis, Melissa Markos, Natalie Fyffe Nickerson, Matt Northrop, Ben Petetit, Kim Ridpath, Laura Ross, Paul Sheldon, Heather Siewell, Jennifer Silver, Cole Smith, Lisa Smith, Tina Stevens, Lisa Sutton, Mo Waite, Cessi Ward, Rhionna Watson, Bryan Wenzel, Krystle Williams, Sara Font, Cal King, Kasey Rolih, Colton Ort, Amanda Doemland, Josh Heuertz, Quinn Harding, Andy Davis

Minutes:

- **Call to order:** The meeting was called to order by Debbie Boyd and Tanner South at 2:01 PM.
- **Announcements:**
 - **CoC Annual HMIS Trainings:** Debbie and Tanner announced that the CoC will begin holding 2 required trainings per year for all HMIS users. The first of these trainings will take place in early February. More details will be shared soon as we nail down an exact day and time.
- **Discussion:**
 - **LSA Details:** Debbie shared important details about the annual LSA report and how it directly ties to our data and data quality.
 - LSA = Longitudinal Systems Analysis
 - The LSA is an annual report based on the CoC’s HMIS data that is sent to HUD and has a direct impact on funding through the competitive grant.
 - Previous LSA data has been either partially or completely unusable due to data quality. There is much room for improvement throughout the CoC.
 - **Data Quality Plan:** Check-in on the data quality plan and how that ties into the takeaways about the LSA.

- **General Input:** An insight was made about how it can be difficult to know what training users might need when problems in HMIS can be sourced from deep and convoluted places. Are there ways we can make understanding the intricacies of HMIS more accessible?
- **Adjournment:**
 - The meeting was adjourned by Tanner South and Debbie Boyd at 3:00 PM.

Action Items:

- **Continue monthly Eva reports as per the data quality plan.**

- **Enjoy the holidays before the next workgroup in January!**

**Next HMIS Users Workgroup Meeting: 01/15/25, from 2:00pm – 3:00pm
Olsrud Center, ACCESS, 3630 Aviation Way, Medford**