



Jackson County Continuum of Care  
Performance and Evaluation Workgroup Meeting  
June 27, 2024

Minutes by Noah Werthaiser

<b>In attendance:</b>	
Tanner South, Leigh Madsen, Jamie Gatewood, Cheryl Hurd, Noah Werthaiser, Tina Stevens, Sean Fletcher, George Jarvis, Nancy Fadling, Delcia Dillard,	
<input type="checkbox"/> Yes	Would you like a spot on the upcoming agenda?
<input checked="" type="checkbox"/> No	

**1) Call to Order**

a) The meeting was called to order by Noah Werthaiser at 3:05 PM.

**2) Introductions**

a) A round of introductions was conducted. Attendees introduced themselves, stated their roles, and expressed their interest in the workgroup:

**3) Calendar:**

a) A draft calendar was presented, listing the monthly responsibilities of the group. The draft is far from complete, and will be used to identify and plan out the needed action of the group on a yearly overview. An updated version will be worked on at the next meeting.

**4) Logic Model Example:**

a) Noah Werthaiser presented a detailed overview of the use of logic models for planning, monitoring, and evaluation.

- i) The example logic model was written for Home Tenant Based Rental Assistance (HTBA), and the group walked through what the drafting of a logic model entails.
- ii) In this example, it was discussed how to use this model going forward as a tool for identifying performance measures and for evaluating those measures at the indicated interval.
- iii) It was discussed where and when to add activities that could help accomplish the goal or fulfilling the need expressed.

(1) Tina and Nancy made connections to the higher-level value of these logic models as tools for identifying gaps in community resources and abilities, and as evidence for recommending training and adjustments to the CoC for revision of policies and practices.

5) **Google Drive:**

- a) Logic models and **NON PARTICIPANT-SPECIFIC** shared work will be stored in the CoC's shared Google Drive. This is not a secure or encrypted storage tool, so sensitive information must not be shared.
- b) [https://drive.google.com/drive/folders/1g39nigl3WBs\\_0h-rNNAIvENepSPxnsiO?usp=sharing](https://drive.google.com/drive/folders/1g39nigl3WBs_0h-rNNAIvENepSPxnsiO?usp=sharing)

6) **Next Steps**

- a) **Mock-up Logic Model:** Noah Werthaiser will create a mock-up logic model for review in the next meeting.
- b) **Program Familiarization of CoC Projects:** Noah Werthaiser will compile a list of all current CoC programs administered and their basic functions.
- c) **Calendar:** Noah Werthaiser will send out a copy of the timeline proposal for specific P&E benchmarks for the year to review at the next meeting.

7) **Adjournment**

- a) Noah Werthaiser adjourned the meeting at 3:20 PM.

**Next Meeting:** July 11th, 2:00 PM, "Bat Cave" Conference Room