



Jackson County Continuum of Care
 HMIS Users Workgroup Meeting
 Date: 9/18/2024
 Minutes by: Tanner South

In Attendance
Debbie Boyd, Lisa Denison, Cindy Dyer, Brandi Ferreira, Melissa Frazier, Brian Graunke, Barbara Johnson, Ben Petetit, Jazmine Repman, Tanner South, Tina Stevens, Joshua Trotter, Mo Waite
Absent
Carolyn Anderson, Megan Armstrong, Theresa Bilodeau, Stephanie Cortes, Zoe La Terreur, Abby Lewis, Melissa Markos, Natalie Fyffe Nickerson, Matt Northrop, Kim Ridpath, Laura ross, Paul Sheldon, Heather Siewell, Jennifer Silver, Cole Smith, Lisa Smith, Lisa Sutton, Cessi Ward, Rhionna Watson, Bryan Wenzel, Krystal Williams, Sara Font, Cal King, Kasey Rolih, Colton Ort, Amanda Doemland, Sarah Cunningham, Josh Heuertz, Quinn Harding, Andy Davis

Minutes:

- **Call to order:** The meeting was called to order by Tanner South at 2:02 PM.
- **Announcements:**
 - **Data Quality Monitoring:** Tanner announced that data quality monitoring will commence soon, with further details to be communicated via email.
 - **HMIS Helpdesk:** Debbie announced the establishment of the Jackson County HMIS helpdesk email (jacohmishelp@accesshelps.org), which will be monitored by Debbie Boyd and Tanner South.
- **Eva Report Refresh:**
 - Debbie provided a brief overview of running the Eva report for data quality purposes. This report is crucial for maintaining data quality within each agency and the Continuum of Care (CoC) as a whole.
- **HUD Verification Training:**
 - Debbie conducted a training session on HUD verification questions within HMIS, covering how to correctly answer and update them, and emphasizing their importance.

- **Discussion:**
 - Following the HUD verification training, an open discussion was held. Participants asked questions about HMIS, its definitions, terminology, and other general inquiries. This productive conversation provided valuable context for many HMIS users.

- **Adjournment:**
 - The meeting was adjourned by Tanner South and Debbie Boyd at 3:10 PM.

Action Items:

- With the Longitudinal Systems Analysis (LSA) approaching and data quality monitoring beginning, it is essential to clean up data quality for HUD's fiscal year from October 1, 2023, to September 30, 2024. The Eva report will be used to identify and correct high-priority errors.

**Next HMIS Users Workgroup Meeting: 10/16/24, from 2:00pm – 3:00pm
Olsrud Center, ACCESS, 3630 Aviation Way, Medford**