



In Attendance:
Carrie Borgen, Angela Durant, Ann Marie Alfrey, Daphne Bramlett, Debra Crawford, Delcia Dillard, Debra Lee, Jason Elzy, Kelly Madding, Kim Overson, Mary Ferrell, Stacy Brubaker, Leslie Ford, Nate Sickler, Jackie Agee (for Cass Sinclair), and Matt Rogers.
Legislative Liaison:
Representative Pam Marsh.
Staff:
Melanie Doshier, Noah Werthaiser, Melissa Markos, and Daphne Bramlett.
Guests:
Eric Mitton, Jim Rose, Nancy Fadling, Alex Campbell, and Matthew Havniear.
Absent:
Stacy Brubaker, Sam Engel, Tina Kessel, Linda Reid, and KimberLee Whitney.

1. **Welcome & Call to Order** – Chair Elzy called the meeting to order at 2:04PM.
2. **Roll Call** – A quorum was reached with 16 of 21 members present.
3. **Public Comments** – No public comments were received.
4. **Approval of Minutes** – April 2024 Board minutes were approved as submitted.
5. **Grants Pass vs. Johnson Update** – Eric Mitton, City of Medford Attorney provided an overview of the Blake vs. Grants Pass Supreme Court
6. **Navigation Center Discussion**
 - a) Members discussed the concept of a new navigation center that could serve as a one-stop-shop model (including shelter and housing) rather than the region’s existing scattered site approach. Consideration was given to forming a new workgroup or placing this work within the Executive Committee or Regional Planning Workgroup. Through ACCESS, as the Lead Agency, the CoC could direct contracting with a master planner. Other comments included:
 - This work should follow the Gaps Analysis and Strategic Planning work and include opinions and buy-in from the community.
 - Consensus fell on slowing down conversation until after the formation of the Regional Planning Workgroup and after the Gaps Analysis and Strategic Planning.
7. **Regional Planning Workgroup Discussion**
 - a) Members discussed the WG’s roles and responsibilities using the WG description from the Charter. Consensus landed on forming the WG and placing the work of exploring a Navigation Center with the WG. Other comments:
 - Need to map out the regional response, look at gaps in service and incorporate other work being done in the community through Consolidated Plans, Community Health

Assessment, and Community Health Improvement Plan.

- Regional work should be integrated, with master planning facilitated by a consistent person (potentially outside of the CoC). John Bowling was recommended and discussed as facilitator.
 - Members of ACCESS discussed John’s approach and cost, and **also agreed to reach out to Oregon Housing and Community Services to determine if Governor’s Emergency Order funding may be allocated to cover CoC’s strategic planning**. Carrie Borgen estimated cost of \$12,500 for CoC strategic planning.
 - Strategic planning work should begin after the Gaps Analysis is complete. ACCESS submitted three bid requests and received one from Lisa Mostly Consultants (LMC).
- b) John Bowling was approved as the consultant for completion of the CoC Strategic Plan.
- The status of CoC financials and funding for strategic planning were discussed. Currently the Board does not review CoC financials.
 - Confirmation was provided that the motion is directing ACCESS to identify funds for strategic planning prior to contracting with John Bowling. **Melanie Doshier will contact Oregon Housing and Community Services to make a funding inquiry**. Because ACCESS has used John Bowling before, the agency will not be required to competitively procure a consultant.
 - Navigation Center discussion is tabled until strategic planning work begins.
- c) Kelly Madding was approved to Chair the Regional Planning WG - M/S/P.

8. **Workgroup Recruitment & Appointment of Chairs**

- a) Coordinated Entry – Daphne Bramlett is WG Chair, as a non-Board member. Kim Overson volunteered to serve as Co-Chair, if needed. Non-Board members may serve a WG chairs in accordance with the Charter.
- b) Performance & Evaluation – Noah Werthaiser is Chair and Delcia Dillard is considering Co-Chair.
- c) Homeless Taskforce/Membership – Matt Rogers is Chair and looking for a Co-Chair. Members currently meet the third Tuesday of each month, at 10:30 AM - 12:00 PM. Meeting is hybrid.

9. **Two-Year Strategic Plan** – discussion under 7a and 7b.

10. **Workplan Update** – tabled.

11. **Workgroup Updates**

- a) MAC – (Melanie Doshier) the local Oregon Rehousing Initiative (ORI) plan has been approved, but no official guidance or drafting has been provided. The Housing Authority of Jackson County has expressed interest in serving as the voucher holder for the Long-Term Rental Assistance (LTRA) program.
- b) Homeless Management Information System (HMIS) – (Barbara Johnson) WG’s last meeting was in the third week of April with primary discussion around client services and report cards. WG minutes are on the CoC website.
- c) Gaps Analysis – (Melissa Markos) covered under 6a.
- d) Governance & Membership – (Angela Durant) the WG last met on April 25 and also joined the recent HTF/Membership meeting to recruit additional members. Sean Fletcher, ACCESS’ Housing Stabilization Case Manager joined the WG, and three others are interested. The WG is exploring options to reduce Board composition down to 17 from 21, in accordance with the Charter.

12. **Agenda Building** – Chair Elzy encouraged members to email the Executive Committee with agenda

item requests for the next Board meeting.

13. **Good of the Order** – No further discussion.
14. **Adjourn** – The meeting adjourned @ 3:36 PM.

Next CoC Executive Committee Meeting: Wednesday, May 29, 2024 @ 2:00 – 3:00 PM
Next CoC Board Meeting: July 3, 2024 @ 2:00 – 3:30 PM