



Jackson County Continuum of Care  
Coordinated Entry Workgroup Meeting  
Date: 6/3/24

Minutes by: Daphne Bramlett

**In attendance:**

Colton Ort  
Katie Blomgren  
Debra Crawford  
Sara Font  
Nancy Fadling  
Kasey Rolih  
George Jarvis  
Matt Northrop  
Lisa Smith  
Tina Stevens  
Kim Overson  
Megan Armstrong  
Katelin Lucine  
Daphne Bramlett

Members not in attendance:

Alex Campbell  
Melanie Doshier

**1) Call to Order**

- a) Meeting was called to order by Daphne Bramlett at 2:04pm

**2) Group check in/intros**

**3) Housekeeping**

- a) Daphne confirmed that the group is in agreement with ai transcription and recording of meetings.
- b) Daphne read Workgroup Duties again for those that are new to the group
- c) Daphne invited a co-chair for CES Workgroup – Lisa Smith from OHRA offered to co-chair.

**4) Review notes and major takeaways from interim conversation held on 5/30/24**

- a) Clean up work that needs to be done... confirm parameters for that, contact Debbie and develop a plan
- b) Gather more providers into our development discussions to support their input and investment in using the same process
- c) Solutions for the use of shared software
  - i) Exploring UniteUs
- d) Identifying categories and associated questions that will relate to the variety of need domains



- e) Perhaps adding questions for populations that are difficult to prioritize like – elderly, DV and low cognitive families
- f) Overcoming barriers related to in-depth ROI requirements for substance-use participants
- g) Katie – will propose to COC that a forum should be created to invite agencies from the local community to know about the Coordinated Entry System development and necessary engagement from as many providers as possible for it to be most effective.

**5) Action Items: (Members signed up for various tasks below to work on offline between meetings)**

- a) Nancy Fadling is willing to search for prioritization tools across the country and continue Outreach regarding Coordinated Entry Workgroup engagement and will ask DHS UniteUs rep about whether there are updates/options on interaction between HMIS and UniteUs
  - b) OHRA and ACCESS RRH Learning Lab groups will ask their Bridgework trainers about CE and prioritization tools from other areas
  - c) George would be interested in working on how we address HMIS entries/approach
  - d) Megan, Daphne and Lisa will read through CES policies and Procedures from HUD to confirm requirements and highlights to bring back to the group
  - e) Sara, Kasey, Katie, Colton and Katelin... will review SPDAT and types of assessment questions that could be used for a new /or addendum assessment for specific categorical scoring
  - f) Kim – will research possible means to address substance use ROI barriers
  - g) Colton offered to compile a list of potential providers that would optimally participate in CES process for our region.
- 6) Group discussed that there has not been a designated CES Lead Agency in known history but that ACCESS likely filled this role by default as the COC Lead Agency. George was the HMIS Lead when Coordinated Entry was initiated for our region, but no policies/procedures or rules of engagement were established for the region by the COC etc and the initiative was not driven or given structure.
- 7) Nancy emphasized the usefulness of a secondary assessment tool that identifies scores for a variety of categories that help us match with needed and available services.
- 8) Daphne suggested that we can implement changes in stages and that perhaps we'd like to create the secondary assessment as an addendum to initial SPDAT for more comprehensive prioritization.
- 9) **Adjournment:** adjourned the meeting at 3:05pm

**Next Meeting: 6/17/2024 @ 2pm**