



In attendance:	
Debra Lee, Angela Durant, Melissa Markos, and Linda Reid	
<input type="checkbox"/> Yes	Would you like a spot on the upcoming agenda?
<input checked="" type="checkbox"/> No	

1) Call to Order

a) The meeting was called to order by Angela at 1:30 PM.

2) Discussion of New Board Member Mentorship, Board Binders, and Onboarding: It was suggested that veteran board members should act as mentors. It was mentioned that perhaps a time each month could be set aside for a brief (hour long) mentorship meeting, perhaps as part of a workgroup meeting, that would allow new members to drop in and ask questions in a small group setting and learn about the CoC. The Governance Workgroup members recognized that this responsibility best fits under the duties of the Governance Workgroup. Melissa is also working on compiling board member binders, and this should help with providing new members with a better understanding of the work of the CoC board. A “Coffee and Binders” meeting for onboarding new members was suggested.

3) Workgroup Recruitment: The workgroup will request time on the April HTF meeting agenda to talk about workgroup recruitment and allow HTF members to ask questions. It was suggested that each workgroup chair go over the purpose and duties of their respective workgroups and answer any questions that the HTF general membership may have.

4) Outreach to Ensure Diverse Representation: the workgroup discussed the responsibility to ensure diverse representation from existing and emerging organizations working with homeless, at-risk, and specific populations in the community. The question was asked; How does the workgroup conduct outreach to those groups that aren’t currently represented in the general membership? It was suggested that the workgroup craft a consistent message to utilize when discussing the purpose and the work of the CoC board with new entities. An education and visioning process to help set the expectation for how the CoC board will function in the community focusing on a bottom-up approach, rather than a top-down approach was also suggested. Recycling some of the strategies that the HTF used to get the word out about the work they were doing in the community was suggested, strategies such as presentations to the board of County Commissioners and City Councils, holding community events to highlight achievements in addressing issues of homelessness. These sorts of activities should help to give the CoC Board and its work more presence in the Community in general and help to recruit new members. It was suggested that this topic get on the agenda for a future board meeting.

5) **Future CoC trainings:** Melissa will list the suggested/required trainings from the collaborative application and will present the list to the HTF general membership and the CoC board to see which trainings each body has the most interest in prioritizing for the near future.

6) **Adjournment:** adjourned the meeting at 2:45.

Next Meeting: *Thursday, April 25th, 10:00-11:30 AM.* At the next meeting the workgroup members will have a discussion about community education and outreach.