



Jackson County Continuum of Care
HMIS Users Workgroup Meeting
Date: 3/20/2024
Minutes by: Tanner South

In Attendance
Amanda Doemland, Matt Northrop, Cindy Dyer, Joshua Trotter, Stephanie Cortes, Jazmine Repman, Melissa Frazier, Tanner South, Barbara Johnson, Melissa Markos, Debbie Boyd, Lisa Smith, Samantha Thacher, Benjamin Petetit, Bart Grady, Laura Ross, Jennifer Silver, Lisa Denison, Brian Graunke, Tyler Hunter, Megan Armstrong, Michele Wesley
Absent

Minutes:

- **Call to order** – Meeting was called to order by Barbara Johnson at 10:00 a.m.
- **Opening** – Barbara quickly went over the details of what this meeting was going to cover, and the hopes for what future meetings could look like.
- **CoC Overview** – Melissa presented slides about the basics of the CoC to provide further information about the benefits of the CoC.
- **HMIS New Agency Training** – Tanner presented about the basics of HMIS; the reasons for using HMIS, and the benefits that accurate data brings.
- **Discussion** – Discussed potential for future meetings and possibilities for what can be accomplished within the workgroup. Ideas brought up were:
 - Learning about all agencies to better refer participants
 - HMIS program specific training(s)
 - HMIS training refresh
 - Learning reports and the importance of them. Report of the month?
 - Cheat sheet reference guides for HMIS functions

Action Items:

- Each agency should choose someone that will be in charge of HMIS reports for their agency. These people need to reach out to Debbie at dboyd@accesshelps.org so she can update their licenses and get them access to all necessary reports.

**Next HMIS Users Workgroup Meeting: (4/17/24), from (2:00 p.m.) – (3:00 p.m.)
Olsrud Center, ACCESS, 3630 Aviation Way, Medford**