



<b>In attendance:</b>
Sam Henkell, Sam Engle, Nate Sickler, Amanda Doemland, Angela Durant, Ann Marie Alfrey, Anna D’Amato, Carrie Borgen, Cass Sinclair, Debra Crawford, Debra Lee, Jason Elzy, Kelly Madding, Kim Overson, Kim Whitney, Leslie Ford, Linda Reid, Mary Ferrell, Melissa Markos, Rep. Pam Marsh, Stacy Brubaker, Tina Kessel
<b>Guests:</b>
George Martin, Alissa Weber, Noah Werthaiser, Rhionna Watson, Melanie Doshier
<b>Excused:</b>
Barbara Johnson, Delcia Dillard
<b>Absent:</b>

1. **Call to Order** - Meeting was called to order by Debra Lee at 2:05 p.m.
2. **Approval of minutes** – An approval of the November minutes (a postponed item from last month) and the December minutes were approved after an edit was noted (the change from Sherrif Sickler to “excused”, rather than “absent”). Motion made by Kim Overson and seconded by Angela/Nate Sickler.
3. **Executive Committee Minutes** - Executive Committee minutes will be included in each COC board meeting for transparency, as suggested by numerous board members. Approval of these minutes is not required, but they will be presented to the board at each meeting.
4. **Board Roster Ratification** - An email sent on December 28 contained an updated COC board roster, listing all voting members. The vote, aimed at clarifying voting members for active COC work, was moved for approval by Angela Durant, seconded by Nate Sickler and Tina Kessel, and unanimously approved.
5. **Governance Committee** - The December 28 email included the ad hoc governance work group report and two versions of the updated governance charter. George Martin and Alyssa Weber reported on:
  - a. Membership alignment with the homeless task force.
  - b. COC board composition, selection process, responsibilities, and member count (9 to 17).
  - c. Board leadership succession.
  - d. Inclusion of work groups and lead agency responsibilities in the next update. Representative Pam Marsh suggested considering non-voting positions for future voting members, like a non-voting legislative liaison.

6. **Approval of Standing Work Groups** - Melissa Marcos requested the inclusion of coordinated entry and HMIS work groups in the list of standing work groups due to their importance to COC success. The new charter will include the membership and governance work group (for charter adherence and representation), the performance and evaluation work group (for program success and COC funding rating/ranking), and the regional planning and coordination work group (responsible for strategic initiative coordination). The workgroups were informally approved by the Board.
7. **Homelessness Task Force Update** - The next HTF meeting is scheduled for mid-January, with a vote planned to reconstitute HTF membership as the general COC membership. Sam Henkell will send daily reminders to the full contact list, eliciting attendance, as well as the meeting link to the meeting for those that are unable to attend in person, but are still interested in attending remotely.
8. **Financial Support from Local Jurisdictions** - This topic was deferred and will be discussed at the next meeting.
9. **HMIS Technical Assistance** - Melissa Marcos addressed the availability of technical assistance for HMIS among community partners, with more details to follow.
10. **Adjournment:** Debra Lee adjourned the meeting at 3:25p.m.

**Next CoC Board Meeting:**

**February 7<sup>th</sup>, 2024, from 2:00 - 3:30 p.m.**

**Olsrud Center, ACCESS, 3630 Aviation Way, Medford**