



In attendance:
Kelly Madding, Barbara Johnson, Debra Lee, Angela Durrant, Anne Marie Alfrey, Mary Ferrell, Melissa Markos, Amanda Doemland, Linda Reid, Rep. Pam Marsh, Sam Engle, Anna D’Amato, Jason Elzy, Leslie Ford, Cass Sinclair, Debra Crawford, Kim Whitney, Tina Kessel, Delcia Dillard
Guests:
George Martin, Alisa Weber, Noah Werthaiser, Jackie Agee, Rhionna Watson
Excused:
Kim Overson, Carrie Borgen, Stacy Brubaker
Absent:
Sam Henkell, Nate Sickler

- 1) **Call to Order** - Meeting was called to order by Debra Lee at 2:30 p.m.
- 2) **Approval of minutes** – An approval of the minutes will be postponed until the following meeting, in order to give time for members to review.
- 3) **Board Member Leadership** – A pause will be placed on election of new leadership until the new board is voted in, after Governance doc is passed.
- 4) **Membership Orientations** – After the reintegration discussion with the HTF, there will be a Full Membership and Board Orientation event planned. Most likely at the Merrick. Linda will be conducting the meeting with the HTF on the 19th.
- 5) **Board Membership** – There have been multiple attempts to collect the Board applications, and at the time of the meeting, there were only 17 collected. A concerted effort was proposed for one more try, and Jason Elzy requested a vote on ratification of those members at the next board meeting, in an attempt to push forward productivity. Noah Werthaiser will send out one more batch of emails, and coordinate with the Executive Committee to compile that list.
- 6) **Strategic Plan** – Before creating the strategic plan (most likely in consort with a “Strategic Planning” workgroup) Melissa Markos, Mary Ferrell, Jason Elzy, and Barbara Johnson will explore the creation of a Gap Analysis. This will both help with stability and inform the process of creating the Strategic Plan. Melissa will send out copies of old Gap Analyses for reference.
- 7) **CoC Coordinator Breakdown** – The CoC coordinator, a position that was intended for a single person, has morphed into a job that requires more than just a single FTE. As a result, a breakdown of the job

duties has been created for the board to review. This will help clarify the responsibilities and efforts being put forward, and who is in charge of them. This can be found in the document attached to the email that contains these minutes. A review of these responsibilities was requested as an action item for the next meeting by Barbara Johnson.

8) Governance Updates – A matrix of responsibilities is being drafted including various versions of workgroups after receiving feedback from the Board. This includes divisions of labor between the Board, the workgroups, the Lead Agency, and the Full Membership.

- a. Jason Elzy proposed that after the vote to re-affirm the board members that a vote be taken on a number of workgroups that can help push forward the work needed to advance the goals of the CoC. His aim is to NOT wait for the restructure to get in the way of getting things done.

9) MAC Update – Jackson County has EXCEEDED out goals for rapid rehousing! Here are key takeaways:

- a. We are over 200 households rapidly rehoused, and very close already to our goal of 385 evictions prevented.
- b. Long-Term Rental Assistance (LTRA) has been announced and confirmed
 - i. The number of LTRA “Slots” has been increased due to high achievement from 133 to 200.
 - ii. When a slot has been vacated, either by successful or unsuccessful exit, the spot will can be “backfilled” to fit a new household.
 - iii. These backfilled households may adhere to any of the 6 federal definitions of homelessness.
- c. A separate Special Programs Allocation (SPA) program is currently being designed to continue the efforts of the EO, but with emphasis on those that were unable to fit the more strict definitions required for eligibility of the EO. More to come in the following weeks.
- d. Contract amendments are going to come from the state in three batches, one each for the extensions planned.

10) Adjournment: Debra Lee adjourned the meeting at 3:25p.m.

Next CoC Board Meeting:

January 3, 2024, from 2:00 - 3:30 p.m.

Olsrud Center, ACCESS, 3630 Aviation Way, Medford