



Minutes by Noah Werthaiser

<b>In attendance:</b>
Kelly Madding, Carrie Borgen, Rhionna Watson, Barbara Johnson, Debra Lee, Angela Durrant, Anne Marie Alfrey, Mary Ferrell, Stacy Brubaker, Melissa Markos, Amanda Doemland, Dee Anne Everson, Nate Sickler, Linda Reid, Rep. Pam Marsh, Sam Engle, Anna D’Amato, Jason Elzy, Debra Lee, Leslie Ford
<b>Guests:</b>
George Martin, Alisa Weber, Noah Werthaiser, Melanie Doshier, Matt Rogers
<b>Excused:</b>
Tina Kessel, Delcia Dillard, Kim Overson
<b>Absent:</b>
Sam Henkell, Kim Whitney

- 1) **Call to Order** - Meeting was called to order by Debra Lee at 2:30 p.m.
  
- 2) **Approval of minutes** – Debra asked for approval of the Minutes of October 16<sup>th</sup>, 2023. A motion for approval of the Minutes was offered by Angela, and seconded by Dee Anne. The motion passed with unanimous consent.
  
- 3) **George Martin gave updates on the Governance Workgroup.**
  - a) Board size and composition recommendations were made to better balance existing and future represented subpopulations. The recommended composition, including revisions made by various Board members, is:
    - (1) A maximum Board size of 17
    - (2) Reserved seats for the following representations:
      - (a) Jackson County
      - (b) City of Ashland
      - (c) City of Medford
      - (d) Jackson County Housing Authority
      - (e) Lead Agency
      - (f) Member with Lived Experience
      - (g) One Organization Serving Rural Areas
      - (h) Homelessness Taskforce Chair (For 1 term after Governance revision)
    - (3) A Workgroup will be convened and tasked with tracking representation, and publishing a report six months before the next Board election date.

(4) If one of the reserved seats is not filled, and the number of elected seats is not filled past 17 total, additional “at large” seats could still be filled to meet the maximum.

- i. The motion to approve was made by Mary, and seconded by Anna. The motion was approved with unanimous consent.
- ii. A discussion was held about the realignment of the Homelessness Taskforce in concert with the Governance restructure.
  - (1) Linda Reid will be attending the next HTF meeting to brief on the proposal and to answer questions.
  - (2) The goal will be to eliminate the separation between HTF leadership/Core Group with CoC Board leadership for direction.

**4) New CoC Board Meeting Times**

- a) A new time was determined, based on the group survey conducted min-month.
- b) The new date has been determined to be the first Wednesday of every month, from 2:00pm to 3:30pm.
- c) Dee Ann announced that she would, regrettably, be resigning from the Board, as this new time would not work for her schedule.

**5) New Member Orientation:**

- a) A new (or existing) membership orientation and info session will be planned, as well as set as best practice for all incoming new members. Melissa Markos will be coordinating.

**6) PIT Count Update:**

- a) The CoC will not be conducting the Unsheltered Point In Time count this year. It is only required every two years, and I was already conducted in 2023.
- b) The Sheltered Point In Time count will still be conducted, but requires far less work, and will be much more accurate and meaningful to the region.
- c) This was made official by motion by Mary, and seconded by Kelly. The motion included the direction for the CoC to direct efforts towards making the PIT count, or other methods of data collection, more meaningful and in conjunction with HUD’s requirements. The motion was passed unanimously.

**7) MAC Update:**

- a) We will be meeting all goals set by the county by January, and RRH will be funded to meet a number of the extra households through the biennium. HMIS data is also much more closely reported. Accuracy is now close to 90% of agency-reported numbers.

**8) Strategic Planning:**

- a) ACCESS will be exploring the creation of the Strategic Plan in conjunction with the CoC Board. A number of individuals expressed interest in this ad-hoc workgroup.

**9) Adjournment: Debra Lee adjourned the meeting at 4:15 p.m.**

**Next CoC Board Meeting:**

**December 6, 2023, from 2:00 – 4:00 p.m.**

**Olsrud Center, ACCESS, 3630 Aviation Way, Medford**