



<b>In attendance:</b>
Angela Durant, Debra Lee, Nate Sickler, Stacy Brubaker, Kim Whitney, Carrie Borgen, Anna D’Amato, Jason Elzy, Peter Buckley, Dee Anne Everson, Linda Reid, Samantha Henkell, Rhionna Watson, Ann Marie Alfrey, Delcia Dillard, Tina Kessel, Kelly Madding, Amanda Doemland, Kim Overson, Mary Ferrell, Leslie Ford, Sam Engle, Rep. Pam Marsh, Melissa Markos, Melanie Doshier, Noah Werthaiser, Jackie Agee
<b>Guests:</b>
George Martin, and Alissa Weber
<b>Excused:</b>
<b>Absent:</b>
Barbara Johnson

- 1) **Call to Order** - Meeting was called to order by Debra Lee at 2:30 p.m.
- 2) **Approval of minutes** – Debra asked for approval of the Minutes of September 18, 2023. A motion for approval of the Minutes was offered by Angela Durant, seconded by Kelly Madding. The motion passed with unanimous consent.
- 3) **New Member Discussion** – Mary Ferrell presented an application on behalf of Debra Crawford for seat on the Board as a Member with Lived Experience. The application was submitted weeks prior via email, at the tail end of significant interest from and discussion with Debra.
  - a) Dabra Crawford’s availability precluded the regular CoC Board meeting from taking place during work hours on days other than Tuesday and Wednesday, and it was discussed that if the application is approved, anyone voting yes would be voting on a new regular date and time within the new parameters.
  - b) Dee Anne Everson made a motion to approve the application, seconded by Mary Ferrell.
  - c) The vote was passed unanimously.
  - d) Noah Werthaiser agreed to create and send out a Google Form for collection of Board Members’ preferences before the vote in November. The link for this is here:  
<https://forms.gle/8AVTeBVKXg4h9RAk6>
  - e) The vote results of the vote will be announced in the Agenda for the November meeting, and a vote will be called to determine the official results.

- 4) **Governance Workgroup Updates and Recommendations** – George Martin and Alissa Weber from Home Base gave a presentation on the discussion and recommendations so far from the Governance Workgroup. The details of the recommendations and the presentation can be found in the supporting documents for this Minutes record.
- a) Topics include:
    - i) Overall Structure and Make-Up
    - ii) General Membership Composition
    - iii) Board Membership Composition, Size, and Term Length
    - iv) Leadership Composition and Term Length
    - v) Meeting Structure and Frequency
  - b) Jason Elzy asked if this is all something that needs to be voted on by the Board, or if these were already set decisions. George Martin responded by noting that all of the recommendations were not at all set in stone and that the board will continue to be regularly updated on the progress that the Workgroup makes. At the end of the timeline, the Board will be given a full accounting of the recommendations, as well as a draft of the governance document. This will then be up for discussion, debate, and revision by the board.
  - c) A copy of the full timeline is also attached as supporting documentation.
- 5) **Current Board Membership and Full Membership** – Noah Werthaiser only received a small number of responses from the Board Application. He will send an email to those that did not respond directly. This is needed for a full accounting of voting Board Members.
- 6) **Update from PIT Count** – A workgroup is being assembled to determine best practices for collecting the best, most useful data in order to both fulfil the HUD requirement, and to reflect meaningful data to the CoC.
- 7) **Update from the MAC Workgroup** – OR-502 is close to meeting the EO goals. Many of the service providing organizations are either fully allocated or close to it, and many of those are reporting greater-than-expected counts with regards to households assisted.
- a) There is a data collection and reporting issue through HMIS that OHCS and ACCESS will be addressing later this month, but the individual reporting from each agency is demonstrating a better-than, not worse-than status update, which can be relied on not be more accurately until the HMIS process can be refined.
- 8) **Adjournment:** Debra Lee adjourned the meeting at 4:02 p.m.

**Next CoC Board Meeting:**

**November 20th, 2023 from 2:30p.m. – 4:00p.m.**

**Olsrud Center, ACCESS, 3630 Aviation Way, Medford**

**Next Executive Committee Meeting:**

**January 23, 2023, from 4:00 p.m.-4:30 p.m.**

**Olsrud Center, ACCESS, 3630 Aviation Way, Medford**